FOR OHF USE

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2002
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2002)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: 0020206

Facility Name: Greenwood Manor Nursing Home

Address: 410 Fletcher (Number) Jerseyville (City) 62052 (Zip Code)

County: Jersey

Telephone Number: (618) 498-6427 **Fax #** (618) 639-3339

IDPA ID Number: 370973047001

Date of Initial License for Current Owners:

Type of Ownership:

	VOLUNTARY,NON-PROFIT	X	PROPRIETARY		GOVERNMENTAL
	Charitable Corp.		Individual		State
	Trust		Partnership		County
IRS Exemption Code		X	Corporation		Other
			"Sub-S" Corp.		
			Limited Liability Co.		
			Trust		
			Other		

In the event there are further questions about this report, please contact:
Name: Mary C. Kolkovich **Telephone Number:** (618) 498-6427

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 01/01/02 to 12/31/02 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed) (Date)
(Type or Print Name) Mary C. Kolkovich
(Title) Administrator

Paid Preparer

(Signed) (Date)
(Print Name and Title) Dennis E. Ulrich, Certified Public Accountant
(Firm Name & Address) Scheffel & Company, P.C.
143 North Kansas, Edwardsville, IL 62025
(Telephone) (618) 656-1206 Fax # (618) 656-3536

MAIL TO: OFFICE OF HEALTH FINANCE
ILLINOIS DEPARTMENT OF PUBLIC AID
201 S. Grand Avenue East
Springfield, IL 62763-0001 **Phone # (217) 782-1630**

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____

	1 Beds at Beginning of Report Period	2 Licensure Level of Care	3 Beds at End of Report Period	4 Licensed Bed Days During Report Period	
1	98	Skilled (SNF)	98	35,770	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	98	TOTALS	98	35,770	7

B. Census-For the entire report period.

	1 Level of Care	2 Patient Days by Level of Care and Primary Source of Payment: Public Aid Recipient	3 Private Pay	4 Other	5 Total	
8	SNF	241			241	8
9	SNF/PED					9
10	ICF	21,183	6,215		27,398	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	21,424	6,215		27,639	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 77.27%

D. How many bed-hold days during this year were paid by Public Aid?
0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)
NONE

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES [ ] NO [X]

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES [ ] NO [X]

I. On what date did you start providing long term care at this location?
Date started 01/28/74

J. Was the facility purchased or leased after January 1, 1978?
YES [ ] Date _____ NO [X]

K. Was the facility certified for Medicare during the reporting year?
YES [ ] NO [X] If YES, enter number of beds certified _____ and days of care provided _____

Medicare Intermediary _____

IV. ACCOUNTING BASIS

ACCRUAL [X] MODIFIED CASH* [ ] CASH* [ ]

Is your fiscal year identical to your tax year? YES [X] NO [ ]

Tax Year: 12/31/02 Fiscal Year: 12/31/02

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger Salary/Wage 1	Supplies 2	Other 3	Total 4	Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY 9	10	
	A. General Services											
1	Dietary	121,882	14,906	5,436	142,224		142,224		142,224			1
2	Food Purchase		122,648		122,648		122,648		122,648			2
3	Housekeeping	64,605	14,900		79,505		79,505		79,505			3
4	Laundry	59,912	22,306		82,218		82,218		82,218			4
5	Heat and Other Utilities			85,999	85,999		85,999		85,999			5
6	Maintenance	51,347		65,173	116,520		116,520		116,520			6
7	Other (specify):*											7
8	**TOTAL General Services**	297,746	174,760	156,608	629,114		629,114		629,114			8
	B. Health Care and Programs											
9	Medical Director			13,200	13,200		13,200		13,200			9
10	Nursing and Medical Records	694,244	72,258	217,819	984,321		984,321		984,321			10
10a	Therapy	37,717		7,410	45,127		45,127		45,127			10a
11	Activities	35,344	5,985	4,438	45,767		45,767		45,767			11
12	Social Services	21,345			21,345		21,345		21,345			12
13	Nurse Aide Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	**TOTAL Health Care and Programs**	788,650	78,243	242,867	1,109,760		1,109,760		1,109,760			16
	C. General Administration											
17	Administrative	113,079		15,570	128,649		128,649	(15,570)	113,079			17
18	Directors Fees											18
19	Professional Services			63,317	63,317		63,317	890	64,207			19
20	Dues, Fees, Subscriptions & Promotions			30,699	30,699		30,699	(24,475)	6,224			20
21	Clerical & General Office Expenses	44,487	13,889	18,800	77,176		77,176	233	77,409			21
22	Employee Benefits & Payroll Taxes			222,736	222,736		222,736		222,736			22
23	Inservice Training & Education											23
24	Travel and Seminar			764	764		764		764			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			55,418	55,418		55,418		55,418			26
27	Other (specify):*											27
28	**TOTAL General Administration**	157,566	13,889	407,304	578,759		578,759	(38,922)	539,837			28
29	**TOTAL Operating Expense (sum of lines 8, 16 & 28)**	1,243,962	266,892	806,779	2,317,633		2,317,633	(38,922)	2,278,711			29

***Attach a schedule if more than one type of cost is included on this line, or if the total exceeds $1000.**

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number Greenwood Manor Nursing Home #0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4	5	6	7	8	9	10	
	D. Ownership											
30	Depreciation			21,670	21,670		21,670	30,556	52,226			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			46,265	46,265		46,265	(35,014)	11,251			32
33	Real Estate Taxes							29,526	29,526			33
34	Rent-Facility & Grounds			156,000	156,000		156,000	(156,000)				34
35	Rent-Equipment & Vehicles			7,366	7,366		7,366		7,366			35
36	Other (specify):*											36
37	**TOTAL Ownership**			231,301	231,301		231,301	(130,932)	100,369			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			53,655	53,655		53,655		53,655			42
43	Other (specify):*											43
44	**TOTAL Special Cost Centers**			53,655	53,655		53,655		53,655			44
45	**GRAND TOTAL COST (sum of lines 29, 37 & 44)**	1,243,962	266,892	1,091,735	2,602,589		2,602,589	(169,854)	2,432,735			45

***Attach a schedule if more than one type of cost is included on this line, or if the total exceeds $1000.**

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7. In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer-ence	3 OHF USE ONLY	
1	Day Care	$		$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	6,042	30		9
10	Interest and Other Investment Income	(35,014)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(3,363)	17		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions	(167)	21		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(12,207)	17		24
25	Fund Raising, Advertising and Promotional	(3,098)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising	(21,338)	20		28
29	Other-Attach Schedule PAC Dues	(39)	20		29
30	**SUBTOTAL (A): (Sum of lines 1-29)**	$ (69,184)		$	30

OHF USE ONLY								
48		49		50		51		52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	(100,670)		34
35	Other- Attach Schedule			35
36	**SUBTOTAL (B): (sum of lines 31-35)**	$ (100,670)		36
37	**TOTAL ADJUSTMENTS (sum of SUBTOTALS (A) and (B))**	$ (169,854)		37

***These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.**

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	**TOTAL (C): (sum of lines 38-46)**			$		47

STATE OF ILLINOIS

Greenwood Manor Nursing Home

ID# 0020206

Report Period Beginning: 01/01/02

Ending: 12/31/02

	NON-ALLOWABLE EXPENSES	Amount	Sch. V Line Reference	
1	PAC Dues	$ (39)	20	1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	**Total**	(39)		49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 **Report Period Beginning:** 01/01/02 **Ending:** 12/31/02

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY TOTALS	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	(to Sch V, col.7)	
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	0	0	0	0	0	0	0	0	0	0	0	0	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	**TOTAL General Services**	0	0	0	0	0	0	0	0	0	0	0	0	8
	B. Health Care and Programs													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	**TOTAL Health Care and Programs**	0	0	0	0	0	0	0	0	0	0	0	0	16
	C. General Administration													
17	Administrative	(15,570)	0	0	0	0	0	0	0	0	0	0	(15,570)	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	890	0	0	0	0	0	0	0	0	0	890	19
20	Fees, Subscriptions & Promotions	(24,475)	0	0	0	0	0	0	0	0	0	0	(24,475)	20
21	Clerical & General Office Expenses	(167)	400	0	0	0	0	0	0	0	0	0	233	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	0	0	0	0	0	0	0	0	0	0	0	0	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	**TOTAL General Administration**	(40,212)	1,290	0	0	0	0	0	0	0	0	0	(38,922)	28
29	**TOTAL Operating Expense (sum of lines 8,16 & 28)**	(40,212)	1,290	0	0	0	0	0	0	0	0	0	(38,922)	29

STATE OF ILLINOIS **Summary B**

Facility Name & ID Number Greenwood Manor Nursing Home **#** 0020206 **Report Period Beginning:** 01/01/02 **Ending:** 12/31/02

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY TOTALS	
	D. Ownership	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	(to Sch V, col.7)	
30	Depreciation	6,042	24,514	0	0	0	0	0	0	0	0	0	30,556	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	(35,014)	0	0	0	0	0	0	0	0	0	0	(35,014)	32
33	Real Estate Taxes	0	29,526	0	0	0	0	0	0	0	0	0	29,526	33
34	Rent-Facility & Grounds	0	(156,000)	0	0	0	0	0	0	0	0	0	(156,000)	34
35	Rent-Equipment & Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	**TOTAL Ownership**	(28,972)	(101,960)	0	0	0	0	0	0	0	0	0	(130,932)	37
	Ancillary Expense													
	E. Special Cost Centers													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	**TOTAL Special Cost Centers**	0	0	0	0	0	0	0	0	0	0	0	0	44
45	**GRAND TOTAL COST (sum of lines 29, 37 & 44)**	(69,184)	(100,670)	0	0	0	0	0	0	0	0	0	(169,854)	45

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Lawrence B. Plummer	100.0%	Greenwood Manor West, Inc.	Jerseyville	Greenwood Manor Land Trust	Jerseyville	Rental

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. [X] YES [ ] NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

	1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	19	Professional	$	Greenwood Manor Land Trust	66.67%	$ 890	$ 890	1
2	V	30	Depreciation		Greenwood Manor Land Trust	66.67%	24,514	24,514	2
3	V	33	Real Estate Taxes		Greenwood Manor Land Trust	66.67%	29,526	29,526	3
4	V	34	Rent	156,000	Greenwood Manor Land Trust	66.67%		(156,000)	4
5	V	21	General Administrative		Greenwood Manor Land Trust	66.67%	400	400	5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			$ 156,000			$ 55,330	$ * (100,670)	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1	2	3	4	5	6		7		8	
	Name	Title	Function	Ownership Interest	Compensation Received From Other Nursing Homes*	Average Hours Per Work Week Devoted to this Facility and % of Total Work Week: Hours	Percent	Compensation Included in Costs for this Reporting Period**: Description	Amount	Schedule V. Line & Column Reference	
1	Barbara Molloy	Asst. Administrator	Administration	0.00	27,868	10	20.00	Wages	$ 17,871	17-1	1
2	Lawrence B. Plummer	Medical Director	Medical Director	100.00	0	8	100.00	Fees	13,200	9-3	2
3	Sue Plummer	none	Administration	0.00	0	40	100.00	Wages	44,700	17-1	3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	$ 75,771		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES [ ] NO [X]

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization
Street Address
City / State / Zip Code
Phone Number ( )
Fax Number ( )

	1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1						$	$		$	1
2										2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					$	$		$	25

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2		3	4	5	6	7	8	9	10	
	Name of Lender	Related** YES	Related** NO	Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note Original	Amount of Note Balance	Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense	
	A. Directly Facility Related Long-Term											
1	First Bank		X	Operating Loan/Consolidation	$9,887.00	04/19/02	$ 1,100,000	$ 1,072,381	10/19/03	7.0000	$ 51,478	1
2		Less: Interest Allocable to Greenwood Manor West									(13,899)	2
3		Less: Interest Allocable to Related Party									(9,266)	3
4	State Bank of Jerseyville		X	Operating Loan		11/16/00	160,000		04/19/02	Prime + 1	3,345	4
5	Less: Interest Income Offset										(35,014)	5
	Working Capital											
6	First Bank		X	Operating Line of Credit		04/19/02		100,990		Prime + 1.5	1,938	6
7	State Bank of Jerseyville		X	Operating Line of Credit		01/01/02			04/19/02	Prime + 1	2,904	7
8	State Bank of Jerseyville		X	Operating Loan		10/03/01	100,000		04/19/02	Prime + 1	9,765	8
9	TOTAL Facility Related				$9,887.00		$ 1,360,000	$ 1,173,371			$ 11,251	9
	B. Non-Facility Related*											
10												10
11												11
12												12
13												13
14	TOTAL Non-Facility Related						$	$			$	14
15	TOTALS (line 9+line14)						$ 1,360,000	$ 1,173,371			$ 11,251	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. $ N/A Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.

1. Real Estate Tax accrual used on 2001 report.	$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)	$ 29,526	2
3. Under or (over) accrual (line 2 minus line 1).	$ 29,526	3
4. Real Estate Tax accrual used for 2002 report. (Detail and explain your calculation of this accrual on the lines below.)	$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. **(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)**	$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. **TOTAL REFUND $ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)**	$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.	$ 29,526	7

Real Estate Tax History:

Real Estate Tax Bill for Calendar Year:		
1997	25,861	8
1998	25,861	9
1999	25,880	10
2000	25,489	11
2001	29,526	12

Line 2 is 2001 taxes paid in 2002.

FOR OHF USE ONLY

13	FROM R. E. TAX STATEMENT FOR 2001	$	13
14	PLUS APPEAL COST FROM LINE 5	$	14
15	LESS REFUND FROM LINE 6	$	15
16	AMOUNT TO USE FOR RATE CALCULATION	$	16

NOTES:

1. **Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.**
2. **If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.**
   This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates **RE:** 2001 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2001 real estate tax costs, as well as copies of your real estate tax bills for calendar 2001.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2001 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2002 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2001 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Greenwood Manor Nursing Home COUNTY Jersey

FACILITY IDPH LICENSE NUMBER 0020206

CONTACT PERSON REGARDING THIS REPORT Mary C. Kolkovich, Administrator

TELEPHONE (618) 498-6427 FAX #: (618) 498-3339

A. **Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2001 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2001.

	(A) Tax Index Number	(B) Property Description	(C) Total Tax	(D) Tax Applicable to Nursing Home
1.	04-208-024-00	S28 T8 R11 Jersey Township	$ 29,526.00	$ 29,526.00
2.			$	$
3.			$	$
4.			$	$
5.			$	$
6.			$	$
7.			$	$
8.			$	$
9.			$	$
10.			$	$
		TOTALS	$ 29,526.00	$ 29,526.00

B. **Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES X NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. **Tax Bills**

Attach a copy of the 2001 tax bills which were listed in Section A to this statement. Be sure to use the 2001 tax bill which is normally paid during 2002.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 22,627 B. General Construction Type: Exterior BRICK Frame WOOD Number of Stories ONE

C. Does the Operating Entity? [ ] (a) Own the Facility [X] (b) Rent from a Related Organization. [ ] (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? [X] (a) Own the Equipment [ ] (b) Rent equipment from a Related Organization. [ ] (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? [ ] YES [X] NO
If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	To accommodate Bldg.		1973	$ 15,000	1
2	and Parking	153,475	1981	1,267	2
3	TOTALS	153,475		$ 16,267	3

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	98		1974	1974	$ 775,750	$ 19,394	40	$ 19,394	$	$ 562,419	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	Sewer			1974	28,540		10			28,540	9
10	Air Conditioner			1980	8,000		8			8,000	10
11	Air Conditioner			1981	8,000		5			8,000	11
12	Air Conditioner			1982	1,387		5			1,387	12
13	Air Conditioner			1983	2,323		5			2,323	13
14	Wiring			1983	1,760		7			1,760	14
15	Additional Parking			1984	2,050		15			2,050	15
16	Air Conditioner			1984	1,241		5			1,241	16
17	Painting/Wallpaper			1981	3,520		8			3,520	17
18	Ice Machine			1981	1,308		5			1,308	18
19	Building Repair			1981	1,560		5			1,560	19
20	Redecorating Rooms			1981	14,804		7			14,804	20
21	Lighting			1986	3,206		20	160	160	2,751	21
22	Air Conditioner			1986	1,329		8			1,329	22
23	Air Conditioner			1986	3,775		8			3,775	23
24	New Walls			1986	1,318		20	66	66	1,076	24
25	Roof			1987	29,000	935	30	967	32	14,500	25
26	Cabinets			1988	1,045		20	52	52	749	26
27	Water Heater			1988	3,375		15	225	225	3,207	27
28	Smoke Alarms			1988	8,144		20	407	407	5,725	28
29	Water Softner			1989	6,225		15	415	415	5,395	29
30	Handicap Drinking Fountain			1990	1,794		15	120	120	1,505	30
31	Compressor for Air Conditioner			1990	1,194		8			1,194	31
32	Privacy Curtains & Tracks			1991	3,675		10			3,675	32
33	Water Heater (Disposed of in 2002)			1992	4,039		15	135	135	2,805	33
34	Landscaping			1992	1,500	89	10	25	(64)	1,500	34
35	Carpeting			1995	16,083		10	1,608	1,608	11,392	35
36											36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37	Fencing	1996	$ 1,400	$ 125	15	$ 93	$ (32)	$ 614	37
38	Roof	1988	30,138	972	30	1,005	33	14,316	38
39	Building Improvements	1989	19,293	622	30	643	21	8,575	39
40	Window Covering	1990	1,558		10			1,558	40
41	Air Conditioners	1989	2,557		8			2,557	41
42	Light Posts & Lights	1990	1,080		15	72	72	912	42
43	New Ductwork	1990	2,983	96	20	149	53	1,864	43
44	Rubrails & Wall Guards	1990	5,038		10			5,038	44
45	Curtains & Tracks	1990	2,859		10			2,859	45
46	Building Improvement	1990	47,877		30	1,596	1,596	19,949	46
47	Hand Rails	1990	3,409		10			3,409	47
48	Cubicle Curtains	1991	2,150		10			2,150	48
49	Privacy Curtains/Tracks	1991	8,576		10			8,576	49
50	Kitchen Floor	1991	2,820		10			2,820	50
51	Privacy Curtains/Tracks	1991	5,763		10			5,763	51
52	Room Air Conditioner	1991	1,403		8			1,403	52
53	Hand Rails	1991	5,944		10			5,944	53
54	Building Improvement	1991	5,358		15	357	357	4,108	54
55	Landscaping	1992	2,691	159	10	90	(69)	2,691	55
56	Air Conditioner-Roof top	1992	26,075	841	20	1,304	463	13,472	56
57	Wallpaper & Cove	1992	1,768		10	147	147	1,768	57
58	Sprinkler System	1993	1,399	35	25	56	21	550	58
59	Ceiling Fan	1993	349		15	23	23	213	59
60	Windows	1993	3,750	94	15	250	156	2,271	60
61	Windows	1994	7,050	176	30	181	5	1,619	61
62	Windows	1994	5,800	145	30	149	4	1,308	62
63	Windows	1994	216	5	30	6	1	48	63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		$ 1,135,249	$ 23,688		$ 29,695	$ 6,007	$ 813,845	70

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		$ 1,135,249	$ 23,688		$ 29,695	$ 6,007	$ 813,845	1
2	Air Conditioner	1994	1,574		8	131	131	1,574	2
3	Call Lights	1994	3,132		15	209	209	1,740	3
4	Door Control System	1994	891		15	59	59	485	4
5	Call Light System	1995	6,607	72	15	440	368	3,524	5
6	Door Alarm System	1995	2,252	25	15	150	125	1,201	6
7	Call Lights	1995	791	9	15	53	44	413	7
8	Windows	1996	12,187	305	30	406	101	2,674	8
9	Nurses Station	1996	6,760	169	20	338	169	2,113	9
10	Remodelling	1997	3,360	84	39	86	2	510	10
11	Shower Room	1998	19,285	482	40	482		2,089	11
12	Roof	1998	10,000	250	40	250		1,081	12
13	Roof	1999	75,469	1,887	40	1,887		7,547	13
14	Remodeling- Kitchen walls, floor	2000	6,500	163	40	162	(1)	366	14
15	Smoking Shed-Electrical (Metal)	2001	768	73	20	38	(35)	61	15
16	3 Fire/Smoke Dampers	2002	2,904	1,379	10	266	(1,113)	266	16
17	New A/C Compressor	2002	1,495	635	10	100	(535)	100	17
18	New A/C thru-the-wall unit	2002	1,462	548	10	73	(475)	73	18
19	80 gal Water Heater	2002	5,000	1,875	10	250	(1,625)	250	19
20	Carrier Air Conditioner	2002	1,585	594	10	79	(515)	79	20
21	A/C Fan Motor A-14	2002	526	197	5	26	(171)	26	21
22	New A/C thru-the-wall unit A-6	2002	1,459	547	10	37	(510)	37	22
23	Fire Alarm System Upgrade	2002	3,296	1,018	10	83	(935)	83	23
24	Maintenance Shed	2002	1,410	460	20	35	(425)	35	24
25	Front Parking Lot Repair	2002	12,864	3,972	8	402	(3,570)	402	25
26									26
27	Water Heater disposal	2002	(4,039)					(2,805)	27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		$ 1,312,787	$ 38,432		$ 35,737	$ (2,695)	$ 837,769	34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	$ 326,222	$ 3,713	$ 15,399	$ 11,686	12	$ 266,122	71
72	Current Year Purchases	9,387	3,479	530	(2,949)	10	530	72
73	Fully Depreciated Assets	170,004				10	170,004	73
74								74
75	TOTALS	$ 505,613	$ 7,192	$ 15,929	$ 8,737		$ 436,656	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				$	$	$	$		$	76
77										77
78										78
79										79
80	TOTALS			$	$	$	$		$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	$ 1,834,667	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	$ 45,624	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	$ 51,666	83 **
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	$ 6,042	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	$ 1,274,425	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		$	$	$	86
87					87
88					88
89					89
90					90
91	TOTALS	$	$	$	91

G. Construction-in-Progress

	Description	Cost	
92		$	92
93			93
94			94
95		$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?
If NO, see instructions. ☐ YES ☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				$			3
4	Additions							4
5								5
6								6
7	TOTAL				$ **			7

8. List separately any amortization of lease expense included on page 4, line 34.
This amount was calculated by dividing the total amount to be amortized
by the length of the lease ____.

9. Option to Buy: ☐ YES ☐ NO Terms: ____ *

10. Effective dates of current rental agreement:
Beginning ____
Ending ____

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2003	$
13.	/2004	$
14.	/2005	$

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? ☐ YES ☒ NO

16. Rental Amount for movable equipment: $ 7,366 Description: $438 Dishwasher, $829 Postage Meter, $199 3 Pagers, $218 Patient Lift, $5,682 Oxygen equipment
(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			$	$	17
18					18
19					19
20					20
21	TOTAL		$	$	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XIII. EXPENSES RELATING TO NURSE AIDE TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD? [ ] YES [X] NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:
   - IN-HOUSE PROGRAM [ ]
   - IN OTHER FACILITY [ ]
   - COMMUNITY COLLEGE [ ]
   - HOURS PER AIDE ____

3. CLINICAL PORTION:
   - IN-HOUSE PROGRAM [ ]
   - IN OTHER FACILITY [ ]
   - HOURS PER AIDE ____

Aides are responsible for training fees, not the facility.

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	$	$	$	$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	$	$	$	$
10	SUM OF line 9, col. 1 and 2 (e)	$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

$

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
(c) For in-house training programs only. Do not include fringe benefits.
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.
(e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	$		$	$		$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			$		$	$		$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number Greenwood Manor Nursing Home **#** 0020206 **Report Period Beginning:** 01/01/02 **Ending:** 12/31/02

XV. BALANCE SHEET - Unrestricted Operating Fund. **As of** 12/31/02 **(last day of reporting year)**

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	$ 18,419	$ 20,511	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	432,216	432,216	3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	31,064	31,064	6
7	Other Prepaid Expenses	2,596	2,596	7
8	Accounts Receivable (owners or related parties)	1,168,844	1,133,173	8
9	Other(specify): Income Taxes Receivable	51,226	51,226	9
10	**TOTAL Current Assets (sum of lines 1 thru 9)**	$ 1,704,365	$ 1,670,786	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	610,561	610,561	12
13	Land		16,267	13
14	Buildings, at Historical Cost		852,569	14
15	Leasehold Improvements, at Historical Cost	309,972	356,326	15
16	Equipment, at Historical Cost	505,129	531,184	16
17	Accumulated Depreciation (book methods)	(610,596)	(1,296,212)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	**TOTAL Long-Term Assets (sum of lines 11 thru 23)**	$ 815,066	$ 1,070,695	24
25	**TOTAL ASSETS (sum of lines 10 and 24)**	$ 2,519,431	$ 2,741,481	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	$ 267,722	$ 267,722	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable	1,173,371	1,173,371	29
30	Accrued Salaries Payable	57,812	57,812	30
31	Accrued Taxes Payable (excluding real estate taxes)	2,912	2,912	31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	Deferred Income Tax	63,739	63,739	36
37				37
38	**TOTAL Current Liabilities (sum of lines 26 thru 37)**	$ 1,565,556	$ 1,565,556	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	**TOTAL Long-Term Liabilities (sum of lines 39 thru 44)**	$	$	45
46	**TOTAL LIABILITIES (sum of lines 38 and 45)**	$ 1,565,556	$ 1,565,556	46
47	**TOTAL EQUITY(page 18, line 24)**	$ 953,875	$ 1,175,925	47
48	**TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)**	$ 2,519,431	$ 2,741,481	48

***(See instructions.)**

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	**Balance at Beginning of Year, as Previously Reported**	$ 1,130,194	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	**Balance at Beginning of Year, as Restated (sum of lines 1-5)**	$ 1,130,194	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(176,319)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	**TOTAL Additions (deductions) (sum of lines 7-16)**	$ (176,319)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	**TOTAL Transfers (sum of lines 18-22)**	$	23
24	**BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)**	$ 953,875	24 *

*** This must agree with page 17, line 47.**

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XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

	Revenue	1 Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	$ 2,327,997	1
2	Discounts and Allowances for all Levels	( )	2
3	**SUBTOTAL Inpatient Care (line 1 minus line 2)**	$ 2,327,997	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	**SUBTOTAL Ancillary Revenue (lines 4 thru 7)**	$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	**SUBTOTAL Other Operating Revenue (lines 9 thru 22)**	$	23
	D. Non-Operating Revenue		
24	Contributions		24
25	Interest and Other Investment Income***	35,014	25
26	**SUBTOTAL Non-Operating Revenue (lines 24 and 25)**	$ 35,014	26
	E. Other Revenue (specify):**		
27	Settlement Income (Insurance, Legal, Etc.)		27
28			28
28a	Investment Income	34,189	28a
29	**SUBTOTAL Other Revenue (lines 27, 28 and 28a)**	$ 34,189	29
30	**TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)**	$ 2,397,200	30

	Expenses	2 Amount	
	A. Operating Expenses		
31	General Services	629,114	31
32	Health Care	1,109,760	32
33	General Administration	578,759	33
	B. Capital Expense		
34	Ownership	231,301	34
	C. Ancillary Expense		
35	Special Cost Centers		35
36	Provider Participation Fee	53,655	36
	D. Other Expenses (specify):		
37			37
38			38
39			39
40	**TOTAL EXPENSES (sum of lines 31 thru 39)***	$ 2,602,589	40
41	**Income before Income Taxes (line 30 minus line 40)****	(205,389)	41
42	**Income Taxes**	29,070	42
43	**NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)**	$ (176,319)	43

* **This must agree with page 4, line 45, column 4.**

** **Does this agree with taxable income (loss) per Federal Income Tax Return? No, cash basis If not, please attach a reconciliation.**

*** **See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.**

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.**

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XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)
(This schedule must cover the entire reporting period.)

		1 # of Hrs. Actually Worked	2** # of Hrs. Paid and Accrued	3 Reporting Period Total Salaries, Wages	4 Average Hourly Wage	
1	Director of Nursing	1,912	2,080	$ 40,309	$ 19.38	1
2	Assistant Director of Nursing					2
3	Registered Nurses	4,864	4,970	88,762	17.86	3
4	Licensed Practical Nurses	11,002	11,753	146,953	12.50	4
5	Nurse Aides & Orderlies	46,769	49,844	418,220	8.39	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	3,260	3,509	37,717	10.75	8
9	Activity Director	1,799	2,009	18,148	9.03	9
10	Activity Assistants	1,770	1,979	17,196	8.69	10
11	Social Service Workers	2,245	2,277	21,345	9.37	11
12	Dietician					12
13	Food Service Supervisor	1,960	2,080	23,749	11.42	13
14	Head Cook	3,840	3,923	29,400	7.49	14
15	Cook Helpers/Assistants	7,309	7,455	51,870	6.96	15
16	Dishwashers	2,651	2,675	16,863	6.30	16
17	Maintenance Workers	4,135	4,432	51,347	11.59	17
18	Housekeepers	7,223	8,003	64,605	8.07	18
19	Laundry	8,494	8,607	59,912	6.96	19
20	Administrator	1,912	2,080	35,577	17.10	20
21	Assistant Administrator	520	520	17,871	34.37	21
22	Other Administrative	3,008	3,200	59,631	18.63	22
23	Office Manager	1,912	2,080	23,500	11.30	23
24	Clerical	1,912	2,080	20,987	10.09	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	118,497	125,556	$ 1,243,962 *	$ 9.91	34

* This total must agree with page 4, column 1, line 45. ** See instructions.

B. CONSULTANT SERVICES

		1 Number of Hrs. Paid & Accrued	2 Total Consultant Cost for Reporting Period	3 Schedule V Line & Column Reference	
35	Dietary Consultant	123	$ 5,436	1-3	35
36	Medical Director		13,200	9-3	36
37	Medical Records Consultant	32	1,119	10-3	37
38	Nurse Consultant				38
39	Pharmacist Consultant	varies	1,260	10-3	39
40	Physical Therapy Consultant	60	3,615	10a-3	40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	74	3,795	10a-3	43
44	Activity Consultant	78	4,438	11-3	44
45	Social Service Consultant				45
46	Other(specify) Care Plan	56	1,873	10-3	46
47					47
48					48
49	TOTAL (lines 35 - 48)	423	$ 34,736		49

C. CONTRACT NURSES

		1 Number of Hrs. Paid & Accrued	2 Total Contract Wages	3 Schedule V Line & Column Reference	
50	Registered Nurses	64	$ 2,607	10-3	50
51	Licensed Practical Nurses	2,225	67,799	10-3	51
52	Nurse Aides	7,910	143,161	10-3	52
53	TOTAL (lines 50 - 52)	10,199	$ 213,567		53

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XIX. SUPPORT SCHEDULES

A. Administrative Salaries

Name	Function	Ownership %	Amount
Mary C. Kolkovich	Administrator	0	$ 35,577
Barbara Molloy	Asst. Administrator	0	17,871
Sue Plummer	Other Administrative	0	44,700
Mary Mosby	Other Administrative	0	14,931
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			$ 113,079

B. Administrative - Other

Description	Amount
Sales Tax	$ 3,363
Bad Debt Expense	12,207
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)	$ 15,570

C. Professional Services

Vendor/Payee	Type	Amount
Scheffel & Company	Accounting	$ 39,398
Stratton, Giganti, Stone	Legal	11,010
McMahon, Berger	Legal	6,386
Farrell, Hunter	Legal	163
Ross Breitweiser	Computers	600
Automated Data Processing	Payroll	5,760
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed $2500 attach copy of invoices.)		$ 63,317

D. Employee Benefits and Payroll Taxes

Description	Amount
Workers' Compensation Insurance	$ 84,017
Unemployment Compensation Insurance	12,073
FICA Taxes	93,386
Employee Health Insurance	29,416
Employee Meals	
Illinois Municipal Retirement Fund (IMRF)*	
Other Employee Benefits	3,582
Employee Physicals	262
TOTAL (agree to Schedule V, line 22, col.8)	$ 222,736

E. Schedule of Non-Cash Compensation Paid to Owners or Employees

Description	Line #	Amount
TOTAL		$

F. Dues, Fees, Subscriptions and Promotions

Description	Amount
IDPH License Fee	$
Advertising: Employee Recruitment	3,603
Health Care Worker Background Check (Indicate # of checks performed 58)	696
Dues and Subscriptions	1,964
Advertising and Promotions	24,436
SUBTOTAL	30,699
IHCA PAC Fee	(39)
Less: Public Relations Expense	(3,098)
Non-allowable advertising	( )
Yellow page advertising	(21,338)
TOTAL (agree to Sch. V, line 20, col. 8)	$ 6,224

G. Schedule of Travel and Seminar**

Description	Amount
Out-of-State Travel	$
In-State Travel	
Seminar Expense	764
Entertainment Expense	( )
TOTAL (agree to Sch. V, line 24, col. 8)	$ 764

* Attach copy of IMRF notifications

**See instructions.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 01/01/02 Ending: 12/31/02

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

	1	2	3	4	5	6	7	8	9	10	11	12	13
	Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	Amount of Expense Amortized Per Year								
					FY1999	FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007
1			$		$	$	$	$	$	$	$	$	$
2													
3													
4													
5													
6													
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14													
15													
16													
17													
18													
19													
20	TOTALS		$		$	$	$	$	$	$	$	$	$

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 **Report Period Beginning:** 01/01/02 **Ending:** 12/31/02

XX. GENERAL INFORMATION:

(1) Are nursing employees (RN,LPN,NA) represented by a union? NO

(2) Are there any dues to nursing home associations included on the cost report? YES
If YES, give association name and amount. Illinois Healthcare Assoc. $438

(3) Did the nursing home make political contributions or payments to a political action organization? YES If YES, have these costs been properly adjusted out of the cost report? YES

(4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity?

(5) Have you properly capitalized all major repairs and equipment purchases? YES
What was the average life used for new equipment added during this period? 10

(6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. disposable only $6,004 Line 10-2

(7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.

(8) Are you presently operating under a sale and leaseback arrangement? NO
If YES, give effective date of lease. N/A

(9) Are you presently operating under a sublease agreement? YES X NO

(10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
N/A

(11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. $ 53,655
This amount is to be recorded on line 42 of Schedule V.

(12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.

(13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES

(14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.

(15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. $ NONE Has any meal income been offset against related costs? NONE Indicate the amount. $ N/A

(16) Travel and Transportation
a. Are there costs included for out-of-state travel? NO
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. $ N/A
c. What percent of all travel expense relates to transportation of nurses and patients? 0%
d. Have vehicle usage logs been maintained? N/A
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? NO
Indicate the amount of income earned from providing such transportation during this reporting period. $ 0

(17) Has an audit been performed by an independent certified public accounting firm? NO
Firm Name: N/A The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? N/A If no, please explain. N/A

(18) Have all costs which do not relate to the provision of long term care been adjusted out out of Schedule V? YES

(19) If total legal fees are in excess of $2500, have legal invoices and a summary of services performed been attached to this cost report? YES
Attach invoices and a summary of services for all architect and appraisal fees.